

In order to request the registration of works in the archive and/or to obtain the associated archival certificate, we need to receive the following materials:

- a colour photograph of the work (print on photographic paper in 18/24 cm format; 2 copies);
- a colour photograph of the rear of the work if there are any signatures or texts or gallery labels (print on photographic paper, 18/24 cm format; 1 copy);
- a cd containing high-resolution image(s) as above (300 dpi, 30 cm base);
- an information sheet about the work, with title, dimensions, technique, the presence of any signature and/or date, provenance and/or changes in ownership, exhibitions, bibliography and any other relevant information.

*It should be noted that the archive does not issue certificates of authenticity, but simply collects all documentation regarding the works of the artists for the purpose of publishing the respective catalogues raisonnés of their oeuvres.*

*Consequently, the archive will only accept those works judged suitable by the Scientific Committee and most significant for the purposes of the publication.*

*The Archivio Merz also reserves the right to ask to see the work and so postpone any decision as to its inclusion in the archive to the first possible session of the Scientific Committee, which generally meets twice a year.*

*Any certificate is issued in a single copy; duplicates will not be granted.*

*The cost of the Certificate is € 250,00 + VAT 22%.*